

**SINGAPORE ASSOCIATION OF OCCUPATIONAL THERAPISTS  
ANNUAL GENERAL MEETING 2020  
MEETING MINUTES**

**DATE** : 12 June 2020  
**TIME** : 1900 hrs – 2045 hrs.  
**VENUE** : Online via Zoom

**AGENDA**

- 1) Review of previous AGM Minutes
- 2) President's Report
- 3) Treasury Report
- 4) SAOT Council Nominees 2020-2022
- 5) SAOT Student council updates
- 6) Awards and Appreciation
- 7) Closure of AGM 2020

**Attendance**

SAOT Members:	106
Non/Lapse Members:	0
Student Members:	1
<b>Total in Attendance:</b>	<b>107</b>

	<b>ITEMS</b>
<b>1.0</b>	<b>Review of previous AGM minutes</b>
1.1	No amendments were proposed. Minutes were unanimously passed.
1.2	<u>Proposal to accept AGM 2019 minutes:</u> Proposed by: Mr. Lim Hua Beng [SIT] Seconded by: Ms. Doreen Yeo [TTSH]
<b>2.0</b>	<b>President's Report- Ms. Ngooi Bi Xia [President, SAOT]</b>
2.1	Ms. Jessica Hooi [Acting vice-president, SAOT] welcomed all to AGM 2020 at 7.20 pm and proceeded with the introduction of the President's report. The President's report comprised of two parts, namely international updates from WFOT and local updates from SAOT's activities.
2.2	<u>International Landscape: WFOT – Ms. Doreen Yeo, Mr. Patrick Ker, Mr. Lim Hua Beng [WFOT Delegates]</u> <ul style="list-style-type: none"> <li>• WFOT Council Meeting 2020 <ul style="list-style-type: none"> <li>- The bi-annual WFOT Council Meeting has been postponed tentatively to Jan/Feb 2021.</li> <li>- Initially, the meeting was supposed to be held on 16-20 March 2020 in Hong Kong and the Singapore WFOT delegates were planning to attend the meeting.</li> </ul> </li> <li>• 77<sup>th</sup> Asia Pacific Occupational Therapy Congress (APOTC) <ul style="list-style-type: none"> <li>- APOTC has been postponed from 18-20 November 2020 to 24-25 November 2021.</li> <li>- The organizers will get back to occupational therapists who have submitted their abstract for the conference.</li> </ul> </li> <li>• Asian Occupational Therapy Association Exchange Meeting <ul style="list-style-type: none"> <li>- The Japanese Association of Occupational Therapists (JAOT) hosted the Asian Occupational Therapy Associations Exchange Meeting on 5 September 2019.</li> <li>- It was well attended by delegates from various Asian countries who shared about the developments and challenges of their respective countries.</li> <li>- Mr. Lim Hui Beng [WFOT 2<sup>nd</sup> Alternate Delegate] presented for SAOT at the meeting.</li> <li>- While JAOT have sponsored most of the meeting's expenses, SAOT has self-funded their delegate's expenses.</li> <li>- JAOT has been a big supporter of Singapore Occupational therapy especially during NYP and SIT's accreditation process with WFOT. JAOT has also helped Singapore manage its position in WFOT when SAOT first joined WFOT.</li> <li>- Mr. Patrick Ker was invited as a keynote speaker for the JAOT Congress. His attendance was also requested by SAOT as the President of APOTRG.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• APOTRG General Assembly <ul style="list-style-type: none"> <li>- The next APOTRG which will be held in conjunction with APTOC in Philippines, which will be postponed to November 2021.</li> <li>- Calls for applications to host the 8<sup>th</sup> APOTC and the APOTC Participation Fund have been made.</li> <li>- Mr. Patrick Ker’s current position as the President will be due for re-election next year.</li> </ul> </li> <li>• Sato Lectureship Award 2020 <ul style="list-style-type: none"> <li>- The “Sato Lectureship Award” was established in 2003 in honor of Professor Tsuyoshi Sato and is awarded once every four years.</li> <li>- This year’s award goes to Ms. Athena Tsai (Taiwan) who will deliver the Sato Lecture at the next APOTC in Philippines.</li> </ul> </li> </ul>
2.3	<p><u>Local Landscape: Ms. Ngooi Bi Xia [President, SAOT]</u></p> <ul style="list-style-type: none"> <li>• Ms. Ngooi Bi Xia began her address by acknowledging the work done by the 2018-2020 council members.</li> <li>• At AGM 2019, it was shared that the healthcare industry was undergoing transformation. Key transformations affecting OTs include: <ul style="list-style-type: none"> <li>- Emphasis on community care <ul style="list-style-type: none"> <li>▪ Care delivery moving to community and homes</li> <li>▪ One Rehab</li> </ul> </li> <li>- Preventive care before healthcare <ul style="list-style-type: none"> <li>▪ Primary care</li> <li>▪ Preventive care as part of usual care</li> <li>▪ Generalist specialist</li> </ul> </li> <li>- Technology <ul style="list-style-type: none"> <li>▪ National Electronic Health Record</li> <li>▪ Rehab technology</li> </ul> </li> <li>- Shrinking manpower <ul style="list-style-type: none"> <li>▪ Trans-disciplinary</li> <li>▪ Upskilling therapy assistants</li> <li>▪ Practicing at top of license</li> </ul> </li> </ul> </li> <li>• In 2020, the industry is further transformed by COVID-19.</li> <li>• As an association, SAOT council 2018-2020 has focused on two main objectives: Occupation participation-focused Practice and building a stronger OT community.</li> <li>• These objectives were met by engaging with relevant ministries and stakeholders such as NTUC, NCCS and CAHOO. <ul style="list-style-type: none"> <li>- NTUC- Labor Movement <ul style="list-style-type: none"> <li>▪ Over the past year, SAOT has been in talks with NTUC on providing professional indemnity insurance for Occupational Therapists and including occupational therapy services in insurance claims.</li> </ul> </li> </ul> </li> </ul>

- Discussion about including Occupational Therapy in insurance is currently ongoing and more information will be shared on a later date.
- During the COVID-19 outbreak, SAOT has been providing feedback to NTUC on the impact that government schemes have on occupational therapists, especially those from the private sector.
- SAOT has also been sharing relevant NTUC schemes to occupational therapists through SAOT's social media platforms.
- As an associate of NTUC's U-associate network, SAOT has been learning about various ways to adopt technology to support occupational therapists during COVID-19.

- NCSS

- NCSS is currently partnering with SAOT in a productivity project, "Back to Basics" (B2BT). It is a project targeted towards speech therapists, physiotherapists & occupational therapists in SSAs.
- Its main aim is to alleviate shortages in therapists and enhance therapists' productivity and job satisfaction.
- NCSS is currently exploring providing mentorship for occupational therapists with SAOT to help in the B2BT project. This mentorship hopes to develop mentees into future mentors for occupational therapists in the community.
- SAOT has also been linking up with various organizations MSF, NCSS, MOH, AIC and SAOT to explore possible synergy regarding this project. However, the meeting was postponed due to COVID-19 and is expected to continue when the COVID situation improves.
- NCSS has also quoted SAOT's telehealth guidelines as reference to occupational therapists who reached out to NUSS regarding telehealth practice. MOH has also sent out the same guidelines to OT HODs and allied health directors as reference.

- MOH-CAHOO

- SAOT has been in a collaboration relationship with CAHOO ever since the start of the one-rehab project.
- SAOT organized an OT-HOD engagement with CAHOO last year and there was a sizable turnout with many pioneer occupational therapists and occupational therapists across all sessions. The engagement has shown the unity of the profession.
- CAHOO has also accepted SAOT's invitation to speak at NOTC 2019 through a recorded presentation as she was engaged during that period.
- CAHO has also invited SAOT to represent occupational therapists in the Population Health Visioning Workshop, which discusses the national strategy for population health in Singapore.
- During COVID, SAOT has also been in direct communication with CAHOO about various liaison and the circuit breaker measures.

- SAOT has also advocated for the continued EASE provision during the circuit breaker period.
- The council has put together a video which showcases Singapore occupational therapists' response towards the current COVID situation.

- 2.4 Mentorship Program – Jessica Hooi [Acting Vice President, SAOT]
- Over the past year, SAOT council has listened to members' feedback and decided to explore a mentorship platform to match potential mentors and mentees.
  - With that, SAOT has started a mentorship pilot program to support members' growth and development.
  - The pilot program will run for a duration of a year with 12 mentors and 12 mentees. After AGM, the team will start matching the mentors and mentees. SAOT will be in frequent communication with the mentors and mentees and a review will be carried out before extending the project to a wider group of members.

2.5 Education and Research – Tang Li Wen [Council Member, SAOT]

- Strategic Transformation 2019-2020
  - SAOT has managed to streamline the areas of support for volunteer management and develop resources within the SIGs.
  - Clarity has been established across the different training workshops and certificate and appropriate communication with SIGs, strengthening the focus on research.
  - Changes in terms of potential leadership training and exploration of future training platforms will be explored in the upcoming year.
- SAOT's education and research impact is summarized in the image below:

Area	Count	Details
SIG Steering Committees	1	7 SIG Steering Committees
SIG Education & Events	2	<ul style="list-style-type: none"> <li>Psycho-Geriatrics SIG</li> <li>Mental Health SIG</li> <li>Hands SIG</li> <li>Paediatrics SIG</li> <li>Physical Dysfunction and Rehabilitation SIG</li> <li>Assistive Technology SIG</li> <li>Low Vision SIG</li> </ul>
Certification Courses	3	<ul style="list-style-type: none"> <li>The Assessment of Motor and Process Skills (AMPS)</li> <li>The Perceive, Recall, Plan &amp; Perceive (PRPP) System of Task Analysis: Assessment</li> </ul>
Hands-on Workshop	4	Social Therapeutic Horticulture Workshop
Research	5	<ul style="list-style-type: none"> <li>Research Resources: Guidelines and Assessments</li> <li>Research Grants</li> </ul>

- SAOT Research Progress
  - Guidelines
    - The Occupational Therapy Clinical Practice Guidelines for Upper Limb interventions after stroke was developed by three experienced OTs. 21 review committee members from various organizations have also provided their input to the guidelines.
    - The Occupational Therapy Telehealth Practice Guidelines was created within one week during the initial circuit breaker period by Ms. Jeanette Lee and some SAOT Council members to support occupational therapists in the transition to telehealth guidelines.
  - Activity Card Sort – Singapore (ACS-SG)
    - The second batch of ACS-SG has been printed and mailed out in March 2020.
    - The third batch of printing will be in 2021 and it will be based on the level of interest from occupational therapists.
  - Research mentorship
    - The research mentorship aims to provide occupational therapists with mentorship and collaboration in research and research related projects.
    - Occupational therapists may submit their request at any time to SAOT via email.
  - Research grant
    - The timeline and process for application and submission has been made systematically.
    - Research proposal with the theme of ‘participation’ will be preferred in awarding the research grant.
    - The award winner of 2020 is Ms. Mur Hafizah Mohd Amin, Senior Occupational Therapists from Ng Teng Fong General Hospital and team. Her research title is ‘Impact of Powered Mobility Training on Users’ Safety, Functional Independence and Quality of Life.’
    - SAOT would like to thank the grant reviewers for their time and effort in reviewing the applications.
  - Social and Therapeutic Horticulture Workshop
    - The social and therapeutic Horticulture workshop is a two-day workshop that is part of the AIC Wellness Program series.
    - Day 1 is a workshop organized by the Singapore Botanical Garden Trainer on the foundation of gardening and day 2 is a simulated horticulture group with various clinical conditions and considerations by Occupational Therapy trainers.
    - Two sessions have been conducted in October and November 2019 and more sessions will be conducted in the upcoming year.
  - Certification Courses
    - The first run of the Perceive, Recall, Plan and Receive (PRPP) was conducted

successfully by Dr Christine Chapparo and Dr Judy Ranka in June 2019.

- Due to COVID-19, PRPP workshops will be postponed in 2020 until further notice.
- The second run of the Assessment of Motor and Process Skills (AMPS) was conducted by two local trainers, Ms. Eng Jia Yen and Ms. Carmel Tso in March 2019.
- There are plans to gather interest for the workshop in 2020 and the workshop will tentatively be carried out in 2021.
- SIG Education
  - The education and research committee has standardized the feedback form across SIGs and developed a common feedback form. The feedback form has been used for three events so far.
  - The guidelines for SIG have been re-crafted and it specially addresses disruptions caused by COVID-19. This aims to facilitate the running of SIG in subsequent events.
  - In the SIG guidelines, technological platforms such as Zoom and YouTube were proposed. Processes are also aligned to the running of SIG events. The use of virtual platform has allowed more occupational therapists and student occupational therapists to participate in SIG at the comfort of their home. However, the sense of decreased personal touch is inevitable.
  - The guidelines will be shared among the various SIG steering committees shortly.
- Moving Digital during COVID-19
  - A nursing home networking session has been organized online via zoom on 2 May to discuss about common challenges regarding service provision, strategies and moving forward plans.
  - Pediatrics SIG - 'Exploring the Impact of Sensory Issues in everyday life' was conducted online on 16 May 2020 for a two-hour duration with 46 participants. The session was well received by the participants, with positive feedback such as a well-organized session, excellent administration with clear slides.
  - A Facilitated Tele rehab Discussion session was conducted with 52 participants. The sharing session and padlet platform for Q&A brought new insights to telehealth implementation in various clinical settings, client groups and explores solution to target common challenges.
  - Part 2 of the series is in talks and details will be shared soon.
- Special Interest Groups Events in 2019
  - Currently, SAOT has seven SIGs.
  - Last year, SAOT organized seven Dynamix labs and three topical sessions.
  - The past SIGs sessions carried out are listed in the image below:

SIG	Date	Topic
<b>Paeds X AT SIG</b>	25/05/19	Using AT to enhance the participation of children in home, school and community life (Dynamix Lab)
<b>Paeds SIG</b>	18/10/19	Mental Health service for school-aged children (Topical Session)
	16/05/20	Exploring the impact of Sensory Issues in Everyday Life (Dynamix Lab)
<b>Physical Rehab SIG</b>	29/06/19	Role of OT in NH Part 2: Site visit to NTUC Health Nursing Home (Dynamix Lab)
	17/08/19	Role of OT in NH Part 3: Site visit to Society of Aged Sick (Dynamix Lab)
<b>Psycho-Geri SIG</b>	03/05/19	Site Visit: Spark of Life Approach for persons with Dementia (Site Visit)
	28/09/19	Activity Engagement with Person with Dementia (Dynamix Lab)
	14/12/19	Approaches for Persons with Dementia (Montessori) (Dynamix Lab)
<b>Hands SIG</b>	15/05/19	Desktop Ergonomics (Topical Session)
	12/10/19	Management of Arthritis in Hands (Dynamix Lab)
<b>Mental Health SIG</b>	26/09/19	Working with disengaged patients (Topical Session)

- Workplan for 2020-2022
  - In the next term, the education and research committee would like to focus on participation and synergy as a profession, with continual focus on evidence practice for SIG sessions.
  - SAOT would also like to support and forge a relationship with the SIG core committee to keep abreast about the latest developments in specific areas of interest and to explore the use of technological platforms to run SIG sessions.
- NOTC 2019
  - Ms. Doreen Yeo and Ms. Florence Cheong were the awardees of the Inspiring Occupational Therapists award.
  - The invited speakers for the conference were Dr. Elizabeth Skidmore and Dr. Terry Krupa and the Insight chat speaker was Mr. Wong Zi Heng.
  - There were 59 pre-conference workshop delegates and a total of 173 conference attendees.
  - The next NOTC was supposed to be conducted in 2021 as APOTC was previously planned to be held in 2020. With the postponement of APOTC to 2021, NOTC will be postponed till further notice.

2.6 Promotion and development – Pow Siok Kee [Council Member, SAOT]

- Workplace Ambassadors
  - Workplace ambassadors are important communication touch points between SAOTs and Occupational Therapists in the various organizations.

	<ul style="list-style-type: none"> <li>- In 2020, there are at least 33 workplace ambassadors from over 25 organizations.</li> <li>- This has allowed SAOT to reach more than 500 occupational therapists in the various organizations.</li> <li>• OT Day 2020 <ul style="list-style-type: none"> <li>- The theme for OT Day 2020 was ‘Integrating care with Impact and Unity’ and requires two or more organization collaboration.</li> <li>- Five awards were given out and the awardees were: <ul style="list-style-type: none"> <li>▪ KKH &amp; SIT</li> <li>▪ MINDS &amp; APSN</li> <li>▪ NUH &amp; St Luke’s Hospital</li> <li>▪ SGH, Outram Community Hospital, SGH Community Nurse &amp; Montfort care</li> <li>▪ TTSH, AWWA, KPTH, St Luke’s Eldercare &amp; Partners</li> </ul> </li> </ul> </li> <li>• OT Day 2021 <ul style="list-style-type: none"> <li>- The theme for OT Day 2021 is ‘Participation – Key to health and well-being.’</li> <li>- Up to five SAOT cash sponsorship will be given out to each pair of partnerships.</li> <li>- Priority will be given to partnerships who incorporate the use of technology in OT and encourage co-organization and co-creation.</li> </ul> </li> <li>• Social media presence <ul style="list-style-type: none"> <li>- SAOT has been actively engaging on social media over the past year. The team has been developing and sharing resources, which include liaison with public agencies.</li> <li>- ‘A day in the life of an OT’ series was an initiative started in 2020 and it describes the job scope of occupational therapists from different sectors. This initiative has reached out to not only the occupational therapy population but also the public who may be interested in occupational therapy.</li> <li>- SAOT also created an outreach channel with SIT graduates via Whatsapp. The channel serves as a platform for new graduates to address their concerns and share resources. It also aims to build affiliation between the new graduates and the association.</li> </ul> </li> </ul>
2.7	<p><u>President Report Questions and Answers</u></p> <ul style="list-style-type: none"> <li>• Mr. Lim Hua Beng [SIT] would like to acknowledge the hard work done by SAOT Council over the last year and during the COVID-19 Situation.</li> </ul>
2.8	<p><u>Proposal to accept President’s Report:</u>  Proposed by: Ms. Tan Bhing Leet [SIT]  Seconded by: Ms. Lim Chun Yi [KKH]</p>
<b>3.0</b>	<b>Vice President’s Finance Report – Ms. Florence Cheong [Vice President (Finance), SAOT]</b>
3.1	<p><u>Treasurer’s report for the financial year of 2019.</u></p> <ul style="list-style-type: none"> <li>• Ms Florence Cheong [Vice-President (Finance), SAOT] presented an overview of the balance and a detailed breakdown of income and expenditure.</li> </ul>

	<ul style="list-style-type: none"> <li>• In the past work year, SAOT has had an income of \$171,913.57 and an expenditure of \$121,854.59. Net income of FY2019 stands at \$50,058.98.</li> <li>• The total bank balance as of 30 April 2020 is \$287,744.20.</li> <li>• SAOT's advertising income has doubled in comparison to last year as SAOT has increased its advertisement fee to hospitals and private organizations.</li> <li>• Accounts were audited and approved by Ms. Lim Chun Yi [KKH] and Ms. Chen Hui Wen [CGH].</li> </ul>
3.2	<p><u>Proposed budget for 2020-2021</u></p> <ul style="list-style-type: none"> <li>• In the new FY, SAOT has budgeted about \$36,200 for expenditure on initiatives such as OT Day, WFOT Council meeting and SAOT research grant.</li> <li>• The expected income for AY2019 is about \$42,500, with net income projected to be at \$6,300.</li> <li>• Ms. Lim Chun Yi and Ms. Chen Hui Wen will be ending their term as auditors this year.</li> </ul>
3.3	<p><u>Vice President's Finance Report Questions and Answers</u></p> <ul style="list-style-type: none"> <li>• Ms. Heidi Tan [TTSH] raised a query on the income and expenditure of the PRPP workshop and AMPS workshop. PRPP had an income of more than \$30,000 while AMPS had an expenditure of \$5000.</li> <li>• Ms. Florence Cheong answered the query by explaining that claims for the AMPS expenditure were carried out in March 2019. As it was close to the end of the financial year, most of the income were classified in the 2018 accounts and expenditure was paid out in the 2019 accounts. The preparation for PRPP started last year. Hence most expenditure was paid out in the prior year accounts and the \$30,000 income was from e2i's reimbursement.</li> </ul>
3.4	<p><u>Proposal to accept Treasurer's Budget:</u>  Proposed by: Mr. Benjamin Lim [NTUC Health]  Seconded by: Mr Jonathan Coe [St Luke's Eldercare]</p>
<b>4.0</b>	<b><u>SAOT Council Nominees – Ms. Jessica Hooi [Acting Vice President, SAOT]</u></b>
4.1	<ul style="list-style-type: none"> <li>• 14 council member positions are open for elections this year. They comprise of three EX-CO positions, ten council members and one WFOT delegate. There are some existing council members who are continuing their service in the next term.</li> <li>• No election is needed due to a walkover. With the council election, SAOT's new council members are as follows: <ul style="list-style-type: none"> <li>- Ms. Jessica Hooi [Rainbow Centre] – President</li> <li>- Ms. Pow Siok Kee [NUH] – Vice President (Finance)</li> <li>- Ms. Tang Li Wen [TTSH] – Vice President (Secretary)</li> <li>- Ms. Yeh I-Ling [SIT] – Council Member</li> <li>- Ms. Chen Li Wern, Sharon [Ozworks Therapy] – Council Member</li> <li>- Mr. Coe Jonathan Woo [St Luke's Hospital] – Council Member</li> <li>- Ms. Chen Siong Yin [TTSH] – Council Member</li> <li>- Ms. Cheng Shuet Fong – Council Member</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>- Ms. Sharifah Rawiah Binte Mathat [AWWA] – Council Member</li> <li>- Ms. Millicent Poh [CGH] – Council Member</li> <li>- Mr. Gabriel Quek [TTSH] – Council Member</li> <li>- Ms. Cai Ming Xiu [IMH] – Council Member</li> <li>- Ms. Yap Li Wen [AWWA] – Council Member</li> <li>- Ms. Florence Cheong [TTSH] – WFOT Delegate</li> <li>- Mr. Patrick Ker [SGH] – WFOT 1<sup>st</sup> Alternate</li> <li>- Mr. Lim Hua Beng [SIT] – WFOT 2<sup>nd</sup> Alternate</li> <li>- Ms. Ngooi Bi Xia [NUH] – Internal Auditor</li> <li>- Ms. Joanna Giam [TTSH] – Internal Auditor</li> </ul> <ul style="list-style-type: none"> <li>• The new council has a nice representation of occupational therapists in various settings, ranging from structured hospitals, community setting, private setting and education.</li> <li>• SAOT would like to thank Ms. Ngooi Bi Xia [NUH], Ms. Jessica Tan [AH], Ms. Lynn Kok [SPD], Mr Wilson Sum [AH] and Mr. Max Lim [AH] for their efforts in the council over the past year.</li> </ul>
4.2	<p><u>Proposal to accept Council Election:</u>  Proposed by: Ms. Heidi Tan [TTSH]  Seconded by: Mr. Tim Xu [SIT]</p>
<b>5.0</b>	<b><u>SAOTSC President’s Report – Mr. Sebastian Wong [Student President, SIT]</u></b>
5.1	<ul style="list-style-type: none"> <li>• SAOT Student Council Updates were sent via email.</li> <li>• No questions about the student council updates were raised.</li> <li>• Ms. Tan Bing Leet [SIT] would like to thank the student council members for the good work done.</li> </ul>
<b>6.0</b>	<b><u>Awards and Appreciation</u></b>
6.1	<p><u>SIG Steering Committee Appreciation and letter of appointment</u></p> <ul style="list-style-type: none"> <li>• To honor the contributions of the SIG Core committee members, certificates of appreciation and a token of appreciation were given to the following committee members: <ul style="list-style-type: none"> <li>- Pediatrics SIG <ul style="list-style-type: none"> <li>▪ Ms. Vera Chan Yanning</li> </ul> </li> <li>- Physical Rehan SIG <ul style="list-style-type: none"> <li>▪ Ms. Jessica Tan</li> <li>▪ Mr. Max Lim</li> </ul> </li> <li>- Mental Health SIG <ul style="list-style-type: none"> <li>▪ Ms. Aine McReynolds</li> </ul> </li> <li>- Psychogeriatrics SIG <ul style="list-style-type: none"> <li>▪ Ms. Kellie Tedjo</li> </ul> </li> <li>- Hands SIG <ul style="list-style-type: none"> <li>▪ Mr. Alvin Lim</li> </ul> </li> </ul> </li> </ul>

- Ms. Olivia Low
  - Assistive Technology SIG
    - Ms. Wei Shan
    - Mr. Sum Zhen Yu (Wilson)
- The new SIG Steering Committee is as follows:
  - Pediatrics SIG
    - Ms. Jessica Hooi Xiao Jing
    - Ms. Loh Yun Lei Hannah
    - Ms. Katrina Dancza
    - Ms. Siti Juliana Bte Md Ruslan Hadi
    - Ms. Tan Jia Xuan
    - Ms. Ong Shu Zhen
    - Ms. Sue Allen
    - Ms. Cheng Yu Ying
    - Ms. Chen Li Yun
    - Ms. Andrea Claudia Koh Ser Wei
  - Physical Rehab SIG
    - Ms. Yap Li Wen
    - Ms. Eunice Chua
    - Ms. Joycelyn Lim
    - Ms. Chua Yong Zhen
    - Ms. Abigail Lum
    - Ms. Goh Pei Qi
    - Ms. Lynn Kok
  - Mental Health SIG
    - Mr. Manikandan Palanivel
    - Ms. Carol Fung
    - Ms. Vanessa Koh
    - Ms. Chua Siong Yin
    - Mr. Benjamin Lim
  - Psychogeriatrics SIG
    - Ms. Lee Lee Sian
    - Ms. Gelena Giselle
    - Mr. Davynn Tan Gim Hoon
    - Ms. Priscilla Liew Qiao Er
  - Low Vision SIG
    - Ms. Lydia Choo
    - Ms. Debbie Boey
    - Ms. Elieen Lim
    - Ms. Lilian Lim
    - Ms. Tan Hwei Lan

	<ul style="list-style-type: none"> <li>▪ Ms. Christie Chua Huimin</li> <li>▪ Ms. Bhavani Elangovan</li> <li>- Hands SIG <ul style="list-style-type: none"> <li>▪ Ms. Kris Tong</li> <li>▪ Ms. Alice Jeong</li> <li>▪ Ms. Lye Yu Li</li> </ul> </li> <li>- Assistive Technology SIG <ul style="list-style-type: none"> <li>▪ Mr. Tan Chuan Hoh</li> <li>▪ Ms. Melissa Yeong May Yan</li> <li>▪ Mr. Gabriel Kwek</li> <li>▪ Ms. Foo Jia Xin</li> <li>▪ Ms. Evangeline Mateo</li> <li>▪ Ms. Tay Ming Min</li> <li>▪ Mr. Seetharaman Prabakaran</li> <li>▪ Mr. Gary Goh</li> </ul> </li> </ul>
6.2	<p><u>Workplace Ambassadors Appreciation and Letter of Appointment</u></p> <ul style="list-style-type: none"> <li>• To honor the contributions of the workplace ambassadors, certificates of appreciation and a token of appreciation were given to the following committee members: <ul style="list-style-type: none"> <li>- Ms. Yap Li Wen</li> <li>- Ms. Png Hui Jun</li> <li>- Ms. Cindy Teow</li> <li>- Ms. Lim Shi Min</li> <li>- Ms. Jess Chen Jie Yin</li> <li>- Ms. Chris Lai</li> <li>- Ms. Wong Mei Xue</li> </ul> </li> <li>• The new workplace ambassadors include <ul style="list-style-type: none"> <li>- Ms. Chua Shi Jia</li> <li>- Mr. Clement Hong</li> <li>- Ms. Ho Shu Jun</li> <li>- Ms. Amreetaa Sundrara</li> <li>- Mr. Gary Goh</li> <li>- Ms. Chan Li Ying</li> <li>- Mr. Tan Jonathan</li> <li>- Ms. Tan Yeu Shiuan</li> <li>- Ms. Joycelyn Lim</li> <li>- Ms. Zhuang Yuna</li> <li>- Ms. Nurul Jannah Kamaludin</li> <li>- Ms. Hamizah Nordin</li> <li>- Ms. Charmaine Choong</li> <li>- Mr. Jerome Auto Parakash</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>- Ms. Chew Shi Yi</li> <li>- Ms. Koh Wee Xin</li> <li>- Mr. Wilson Sum</li> <li>- Mr. Jimson Tham</li> <li>- Mr. Kameshwari Rajakrishnan</li> </ul>
<b>7.0</b>	<b>Closure of AGM 2020</b>
<b>7.1</b>	<p>With no other business, the meeting ended at 8.40pm.</p> <p><u>Proposal to close the AGM:</u>  Proposed by: Ms. Doreen Yeo [TTSH]  Seconded by: Mr. Lim Hua Beng [SIT]</p>

Minutes recorded by: Leong Jia Xin [SAOT Council Executive]

Verified and approved by: Jessica Hooi [SAOT President]